

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES**

**ON**

**FEBRUARY 27**

**24**

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on February 27, 2024 at 8:00 a.m. with the following persons:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan Sams

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Kenny Hickey, Brad Edrington, JonPaul Campbell, Larry Lester, Steve Arrasmith and Larry Sims.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the meeting held on February 12, 2024 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

Larry Lester, City of Monroe City Manager, thanked the Trustees for inviting him to the meeting. Mr. Lester has been with the City of Monroe for 1 month and is new to our area. Mr. Lester stated that the City of Monroe values its partners and relationships with the community and regional stakeholders. Mr. Sams thanked Mr. Lester for attending and looks forward to working with him.

Sheriff Larry Sims presented the Trustees with the Warren County Sheriff's Office annual report. Sheriff Sims talked about cruiser upgrades with the newest technology in cameras. The upgrade includes the ability to store and transmit data quickly from the cameras. Additionally, the Sheriff's department has added a fleet of drones for use in tracking critically missing persons, pre-search warrant surveillance and tracking criminals on foot. King's school district has expanded the school resource officer program. The new jail is working well and has allowed for a training room big enough to train the Warren County work force on site and for other jurisdictions. Sheriff Sims spoke about the end of his tenure and gave his support for Barry Riley who is running unopposed in November. Township Trustee Jonathan Sams thanked Sheriff Sims for his years of service and leadership.

Major Steve Arrasmith presented the board with his 2023 annual report from the Warren County Drug Task Force and thanked the board for their support. The Task Force provides regional drug enforcement to all Warren County communities. Mr. Sams thanked Major Arrasmith and his staff for all they do for Warren County.

Department Reports:

**Fire/EMS:**

Mike Jameson, Fire Chief, informed the Board that the repair cost for the 2011 GMC Yukon will be approximately \$6,008.25. More information was requested by the Trustees and was tabled until the next meeting.

Chief Jameson requested approval to make repairs for the Traverse in the amount of 916.95 for a dent on the passenger side dent. The cost would be \$816.95 for Image Collision and \$100.00 for Performance Graphics. Mr. Jones made a motion, seconded by Mr. VanDeGrift, to approve the resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 24-02-14**. (A copy of the Resolution is included in the minutes.)

Chief Jameson informed the Board Deputy Chief Campbell and Kenny Hickey went for the final inspection on the new Medic from Horton. Once the Medic is received, there will be staff training on the new cot lift system.

Chief Jameson expressed his hope to add a cot lift system to Medic 32.

Chief Campbell informed the Board that the streetlight at station 33 is now installed and residents and staff will see the benefit as it illuminates the entrance on State Route 741.

Chief Campbell informed the Board that we received a training reimbursement grand of \$3,995.00 for fire training.

Chief Campbell informed the Board that he attended a Public Information Officer FEMA level class in Mason.

Chief Campbell informed the Board on recent driver training conducted by the Captains.

### **Road and Bridge:**

Kenny Hickey, Road/Maintenance Supervisor, brought up the 2003 tandem dump truck repairs for discussion. More information was requested by the Board and was tabled until the next meeting.

Mr. Hickey informed the Board that two pier walls are needed for Emmons Road and Liberty-Keuter Road. This project is part of an OPWC grant with the Warren County Engineer's office and W. E. Smith Construction was awarded the bid. The township's portion of the project was quoted at \$390,994.78. Mrs. Boggs asked the Trustees which fund they want to be used for this project. The Trustees preferred the General Fund to be used. Mr. VanDeGrift made a motion, seconded by Mr. Jones, to approve the Resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 24-02-15**. (A copy of the Resolution is included in the minutes.)

Mr. Hickey brought forth a discussion on the resurfacing project for 2024. Included in the project the administration building was to have the parking lot resurfaced. The cost for the parking lot is \$142,404.00. The Trustees acknowledge that the parking lot needs a lot of repairs but are not in favor of doing a costly resurface project. The Board requested that Mr. Hickey estimate the cost of repairs that can be done in-house.

### **Administration:**

Tammy Boggs, Township Administrator, informed the Board that she received the Shaker Run Section 12B final plat from Warren County Regional Planning. Mrs. Boggs asked for any comments. Mr. Hickey requested that the fire lanes be posted and that the mailboxes be ADA accessible. Chief Campbell and the Board had no other comments. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board that she received a letter from Warren County Telecom asking that we agree to their CAD Incident Messaging Policy. This agreement states that the Township has the responsibility for our use of the Active 911 program. After some discussion Mr. Jones made a motion, seconded by Mr. VanDeGrift, to approve that Mrs. Boggs sign the Warren County Telecom CAD Incident Messaging Policy on behalf of the Township. All present voiced a "YEA" vote and the motion passed with **Resolution 24-02-16**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that it is time to renew the public official insurance with The Cincinnati Insurance Company in the amount of \$7,898.00. Additionally, the Board discussed the option to add an additional 1 million personal liability coverage for \$1,000.00. After some discussion the Board agreed to add the additional coverage. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the renewal of the Public Entity insurance with The Cincinnati Insurance Company for \$8,753.00. All present voiced a "YEA" vote and the motion passed with **Resolution 24-02-17**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the trustees that she received a request from OSU for sponsorship of Warren County 4-H program awards for \$506.00. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the payment as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-02-18**. (A copy of the resolution is included in the minutes).

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$2,845.97. The purchases are \$348.06 from Amazon, \$814.49 from The Home Depot, \$127.50 from Shell, 969.00 from Hyatt, \$100.00 from CPIM, \$128.32 from Sam's, \$9.99 from Crashplan, 127.54 from Firebirds, \$57.75 from Zoro, \$75.39 from Truck Pro, and \$87.93 from Harrison. Mr. VanDeGrift made a motion, seconded by Mr. Jones to subsequently approve the expenditures in the cumulative amount of \$2,845.97. All present voiced a "YEA" vote and the motion passed with **Resolution 24-02-19**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board of pending litigation with Loeb Trust from Warren County Prosecutor's office and asked if the Board wants to be represented by the Prosecutor's office. This case is being brought forward by the Loeb Trust to have the courts determine which Township are considered rural. After some discussion, Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve having the Warren County Prosecutor's office as council for the Township regarding the Loeb Trust litigation. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs informed the Board that she contacted Warren County Zoning regarding the Zoo property solar panel fields on Hamilton Road. They are working on getting the landscape buffers in place but it is taking longer than expected.

Mrs. Boggs reminded the Trustees of the Warren County Health District annual meeting that will occur on Tuesday March 5. Mr. VanDeGrift stated he will be in attendance.

**General Reports:**

**CORRESPONDENCE:**

**IN:**

- Email from WC Health District regarding annual meeting on Tuesday, March 5, 2024 at 5:30 p.m.
- Email from Mr. Gliatti regarding firework display.
- WC Prosecutor's 2023 Annual Report.
- Email from SmartProcure regarding public records request for purchase orders.
- Letter from WC Elderly Services regarding their services.
- Email from Mr. Nance regarding volunteer positions.
- Email from Ms. Markey regarding missing street sign is Trails of Shaker Run.
- Email from Ms. Gilder, Symmetry Software regarding Lebanon/Turtlecreek JEDD tax.
- Email from Ms. Gray regarding public records request.
- Email from Stine Funeral Home regarding indigent burial.
- Notice from Ohio Department of Taxation regarding pari-mutuel wagering.

**OUT:**

- Email to SmartProcure regarding public records request for purchase orders.
- Email to Mr. Nance regarding volunteer positions.
- Letter to WC Regional Planning Commission regarding 2024 appointments.
- Letter to WC Regional Planning regarding Greentree Meadows revised preliminary plan.
- Letter to WC Building and Zoning Department regarding variance for parcel #12-36-233-001.
- Letter to WC Regional Planning regarding Pilot Travel Center Preliminary Plan.
- Email to Ms. Markey regarding missing street sign in Trails of Shaker Run.
- Letter sent regarding LeCl and WCl procedures for confined space.
- Email to Ms. Gilder, Symmetry Software regarding Lebanon/Turtlecreek JEDD tax.
- Email to Ms. Gray regarding public records request.
- Email to Stine Funeral Home regarding indigent burial.

**Fiscal Officer Reports:**

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 35479 through 35512 (copy to follow) and Vouchers 157-2024 through 216-2024.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
2/15/24	2/20/24	117-2024	STATE OF OHIO	1000-539-0000	\$11,608.72	ADDITIONAL TAX ON PARI-MUTUAL WAGERING MIAMI VALLEY GAMING RACETRACK PERMIT 4-21-23 THROUGH 12-31-23 (DIRECT DEPOSIT)
					<b>\$11,608.72</b>	
2/16/24	2/20/24	118-2024	BUSINESS PLANS INC - MY COBRA PLAN	2031-892-0000	\$42.30	REIMBURSEMENT FOR PREMIUMS PAID R CHASTEEN DELTA DENTAL/PRINCIPAL
					<b>\$42.30</b>	
2/12/24	2/20/24	119-2024	GREATER CINCINNATI HAZ MAT UNIT	2192-892-0000	\$5,741.80	HAZ-MAT INCIDENT EXPENSE REIMBURSEMENT
					<b>\$5,741.80</b>	
2/23/24	2/26/24	139-2024	GOVDEALS	2192-951-0000	\$59,876.00	1998 INTERNATIONAL FIRE TRUCK, HURST POWER SPREADER AND 5 THERMAL IMAGING CAMERAS
					<b>\$59,876.00</b>	
2/20/24	2/26/24	140-2024	CINCINNATI BELL TELEPHONE	1000-303-0000	\$1,548.45	4TH QTR 2023 CABLE FRANCHISE FEES (DIRECT DEPOSIT)
					<b>\$1,548.45</b>	
2/20/24	2/26/24	141-2024	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOVT HB 62 FEBRUARY 2024 (DIRECT DEPOSIT)
2/20/24	2/26/24	142-2024	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$8,179.23	LOCAL GOVT FEBRUARY 2024 (DIRECT DEPOSIT)
2/26/24	2/26/24	143-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$2,145.75	NEW \$5 PERMISSIVE AUTO TAX JANUARY 2024 (DIRECT DEPOSIT)
2/26/24	2/26/24	144-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,176.25	MOTOR VEHICLE LICENSE TAX JANUARY 2024 (DIRECT DEPOSIT)
2/26/24	2/26/24	145-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,507.62	CENTS PER GALLON FEBRUARY 2024 (DIRECT DEPOSIT)
2/26/24	2/26/24	146-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$9,298.25	OLD \$5 PERMISSIVE AUTO TAX JANUARY 2024 (DIRECT DEPOSIT)
2/26/24	2/26/24	147-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$18,576.43	GAS EXCISE TAX FEBRUARY 2024 (DIRECT DEPOSIT)
					<b>\$43,848.38</b>	

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
2/12/24	2/20/24	95-2024	AARP SUPPLEMENTAL	2191-299-0000	\$218.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/12/24	2/20/24	96-2024	UNITED HEALTHCARE	2191-299-0000	\$296.56	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/12/24	2/20/24	97-2024	ANTHEM BLUE	2191-299-0000	\$590.86	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/12/24	2/20/24	98-2024	AETNA	2191-299-0000	\$1,569.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/12/24	2/20/24	99-2024	ANTHEM BLUE	2191-299-0000	\$4,986.19	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/12/24	2/20/24	100-2024	CGS	2191-299-0000	\$12,686.92	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/13/24	2/20/24	101-2024	BUCKEYE COMMUNITY	2191-299-0000	\$182.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/13/24	2/20/24	102-2024	HBPIL	2191-299-0000	\$217.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/13/24	2/20/24	103-2024	HUMANA	2191-299-0000	\$270.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/13/24	2/20/24	104-2024	HWHO	2191-299-0000	\$1,150.18	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/14/24	2/20/24	105-2024	US TREAS DEPARTMENT OF VA	2191-299-0000	\$103.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/14/24	2/20/24	106-2024	AETNA	2191-299-0000	\$310.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/14/24	2/20/24	107-2024	HNB-ECHO	2191-299-0000	\$755.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/14/24	2/20/24	108-2024	OIGNA	2191-299-0000	\$925.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/15/24	2/20/24	109-2024	CGS	2191-299-0000	\$355.02	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/15/24	2/20/24	110-2024	UNITED HEALTHCARE	2191-299-0000	\$424.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/15/24	2/20/24	111-2024	UNITED HEALTHCARE	2191-299-0000	\$2,324.73	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/16/24	2/20/24	112-2024	ANTHEM BLUE	2191-299-0000	\$108.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/16/24	2/20/24	113-2024	AARP SUPPLEMENTAL	2191-299-0000	\$201.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/16/24	2/20/24	114-2024	UNITED HEALTHCARE	2191-299-0000	\$312.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/16/24	2/20/24	115-2024	MEDICAL MUTUAL	2191-299-0000	\$499.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/16/24	2/20/24	116-2024	CGS	2191-299-0000	\$595.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/12/24	2/20/24	120-2024	AMBETTER MARKETPLACE CLAIMS ACCOUNT	2191-299-0000	\$543.89	LIFE SQUAD SERVICES
2/12/24	2/20/24	121-2024	PERENNIAL ADVANTAGE OF OHIO INC	2191-299-0000	\$466.83	LIFE SQUAD SERVICES
2/13/24	2/20/24	122-2024	B CAPE	2191-299-0000	\$45.03	LIFE SQUAD SERVICES
2/13/24	2/20/24	123-2024	HUMANA TRICARE PAYMENT	2191-299-0000	\$548.15	LIFE SQUAD SERVICES
2/20/24	2/26/24	124-2024	ANTHEM BLUE	2191-299-0000	\$108.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/20/24	2/26/24	125-2024	UNITED HEALTHCARE	2191-299-0000	\$923.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/20/24	2/26/24	126-2024	ANTHEM BLUE	2191-299-0000	\$2,864.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/20/24	2/26/24	127-2024	CGS	2191-299-0000	\$7,474.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/21/24	2/26/24	128-2024	HUMANA	2191-299-0000	\$108.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/21/24	2/26/24	129-2024	HWHO	2191-299-0000	\$175.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/21/24	2/26/24	130-2024	HUMANA	2191-299-0000	\$225.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/21/24	2/26/24	131-2024	HWHO	2191-299-0000	\$252.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/21/24	2/26/24	132-2024	UNITED HEALTHCARE	2191-299-0000	\$955.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/21/24	2/26/24	133-2024	AETNA	2191-299-0000	\$960.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/21/24	2/26/24	134-2024	HNB-ECHO	2191-299-0000	\$1,595.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/22/24	2/26/24	135-2024	AETNA	2191-299-0000	\$572.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/22/24	2/26/24	136-2024	UNITED HEALTHCARE	2191-299-0000	\$802.77	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/23/24	2/26/24	137-2024	GAINWELL TECHNOLOGY	2191-299-0000	\$277.84	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/23/24	2/26/24	138-2024	UNITED HEALTHCARE	2191-299-0000	\$346.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
2/20/24	2/26/24	148-2024	DEVOTED HEALTH PLAN OF OHIO INC	2191-299-0000	\$202.19	LIFE SQUAD SERVICES
2/20/24	2/26/24	149-2024	D BARR	2191-299-0000	\$240.00	LIFE SQUAD SERVICES
2/20/24	2/26/24	150-2024	G BLANTON	2191-299-0000	\$80.00	LIFE SQUAD SERVICES
2/20/24	2/26/24	151-2024	G BLANTON	2191-299-0000	\$80.00	LIFE SQUAD SERVICES
2/20/24	2/26/24	152-2024	BLUE CROSS AND BLUE SHIELD OF MICHIGAN	2191-299-0000	\$98.75	LIFE SQUAD SERVICES
2/20/24	2/26/24	153-2024	NATIONAL ASSOCIATION OF LETTER CARRIERS	2191-299-0000	\$115.05	LIFE SQUAD SERVICES
2/20/24	2/26/24	154-2024	ANTHEM BLUE CROSS BLUE SHIELD	2191-299-0000	\$138.00	LIFE SQUAD SERVICES
					<b>\$49,285.66</b>	
2/22/24	2/26/24	155-2024	LEBANON BAPTIST TEMPLE	2041-804-0000	\$780.00	SALE OF CEMETERY PLOT SECTION 52 LOT 4 V JOHNSON
					<b>\$780.00</b>	

**Other Business:**

None.

**Visitor Concerns:**

None.

**Trustee Reports:**

Mr. VanDeGrift reported that he visited the Lebanon Food Pantry and was told that the requests for provisions have skyrocketed. Additionally, Mr. VanDeGrift signed up to work on the 1<sup>st</sup> Monday in May from 5-7 and invited anyone else that would like to participate to sign up.

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss Fire/EMS Personnel matters pursuant to ORC 121.22 (G) (1) at 9:28 a.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Jones “YEA”, Mr. Sams “YEA” and Mr. VanDeGrift “YEA” the executive session was entered.

By motion of Mr. Jones that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift and the executive session ended. Upon call of roll, Mr. Jones “YEA”, Mr. Sams “YEA” and Mr. VanDeGrift “YEA” the Board returned to regular session at 9:48 a.m.

The Trustees held a discussion regarding personnel policy 5.02 (B) (C) regarding overtime. Mr. Jones made a motion, seconded by Mr. VanDeGrift, to approve amending 5.02 (B) (C) to include the Captains have actual hours worked to include sick, vacation and personal time effective 3-9-24. All present voiced a “YEA” vote and the motion passed with **Resolution 24-02-20**. (A copy of the Resolution is included in the minutes.)

The Trustees held a discussion regarding the return of Chief Jameson and the subsequent need to return the acting chief to his title of Deputy Chief. The Board discussed the need for JonPaul Campbell to continue to receive the additional amount of \$1,000.00 per month in addition to his current Deputy Chief salary until the Fire Chief has returned to full duty. Mr. Jones made a motion, seconded by Mr. VanDeGrift, to approve JonPaul Campbell returning to Deputy Chief and receiving

the additional pay until the Fire Chief returns to full duty. All present voiced a "YEA" vote and the motion passed with **Resolution 24-02-21**. (A copy of the Resolution is included in the minutes.)

Chief Campbell requested authorization to replace the brake master cylinder on the 2011 Yukon. Mr. Jones made a motion, seconded by Mr. VanDeGrift, to approve the request to make the repair as stated above. All present voiced a "YEA" vote and the motion was passed.

There being no further business, Mr. Jones made a motion, seconded by Mr. VanDeGrift, to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for March 11, 2024 at 7:00 P.M.

Signed: \_\_\_\_\_ Chairman of the Board

Attest: \_\_\_\_\_ Fiscal Officer

**RESOLUTION 24-02-14  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**REPAIRS TO 2022 CHEVROLET TRAVERSE**

**WHEREAS**, 2022 Chevrolet Traverse has damaged to the passenger side rear quarter panel; and

**WHEREAS**, the cost of the repairs will be approximately \$816.95 for Image Collision and \$100.00 for Performance Graphics; and

**WHEREAS**, the source of the funds for the repair to 2022 Chevrolet Traverse Fire Fund 2192 (2192-220-323-0000 Repairs and Maintenance); and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the repair to the 2022 Chevrolet Traverse in that approximate amount of \$916.95.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 27<sup>th</sup> day of February, 2024

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-02-15  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio had determined a need for two pier walls, Emmons Road and Liberty-Keuter Road; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio obtained the awarded bid to W.E. Smith Construction from the Warren County Engineer's office; and

**WHEREAS**, the project is part of an OPWC grant with the Warren County Engineer's office; and

**WHEREAS**, the cost of the township's portion of the project was quoted at \$390,994.78 and the source of the funds will be the General Fund 1000-330-360-0000 (Contracted Services); and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve \$390,994.78 for the pier wall projects with OPWC and Warren County Engineer's office.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 27<sup>th</sup> day of February, 2024

Signed: \_\_\_\_\_ "YEA"  
\_\_\_\_\_ "YEA"  
\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-02-16  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE TAMMY BOGGS,  
TURTLECREEK TOWNSHIP ADMINISTATOR,  
TO SIGN WARREN COUNTY TELECOM  
CAD INCIDENT MESSAGING POLICY**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have received notification from Warren County Telecom that a CAD Incident Messaging Policy is required for the township; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have authorized Tammy Boggs, Administrator to sign the CAD Incident Messaging Policy with Warren County Telecom; and

**THEREFORE**, by motion of Mr. Jones and seconded by Mr. VanDeGrift the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 27<sup>th</sup> day February, 2024

Signed: \_\_\_\_\_ " YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-02-17  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Turtlecreek Township’s renewal for Public Entity Insurance is due with The Cincinnati Insurance Company; and

**WHEREAS**, the cost of the renewal with an additional 1 million personal liability coverage will be \$8,753.00; and

**WHEREAS**, the source of the funds for the renewal premium will be the General Fund (1000-110-389-0000 Other – Insurance and Bonding).

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal of the Public Entity Insurance with The Cincinnati Insurance Company.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the motion was passed.

Adopted this 27<sup>th</sup> day of February, 2024

Signed: \_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Office

**RESOLUTION 24-02-18  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall make a donation to the Warren County Junior Fair Board in the amount of \$506.00 in support of the Warren County Fair Awards. Source of the funds will be from the General Fund #1000-110-591-0000 (Contributions to other Organizations). Resolution was initiated by Mr. Jones seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 27<sup>th</sup> day of February, 2024

Signed:	_____	" YEA"
	_____	" YEA"
	_____	" YEA"
Attest:	_____	Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 24-02-19

Date of Resolution: February 27, 2024

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

**Section 1.** This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

**Section 2.** That the Board is acting in its administrative capacity in adopting this Resolution.

**Section 3.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. VanDeGrift moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Sams	YEA
Mr. VanDeGrift	YEA
Mr. Jones	YEA

Resolution adopted this 27<sup>th</sup> day of February, 2024.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: \_\_\_\_\_

**RESOLUTION 24-02-20  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have a need for a change to the Personnel Policy Manual, Section 5.02 (B) (C) regarding overtime; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio would recommend the change to Section 5.02 (B) (C) of the Personnel Policy Manual for overtime as stated in Attachment "A"; and :

**WHEREAS**, the change to Section 5.02 (B) (C) will be effective March 9, 2024; and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the change of Section 5.02 (B) (C) of the Personnel Policy Manual as defined in Attachment "A".

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 27<sup>th</sup> day of February, 2024

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-02-21  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**A RESOLUTION RETURNING JONPAUL CAMPBELL  
TO DEPUTY CHIEF  
EFFECTIVE FEBRUARY 27, 2024**

**WHEREAS**, as the need to provide an Acting Chief within the Turtlecreek Township Fire Department/Emergency Medical Service has terminated, and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have returned JonPaul Campbell to his position of Deputy Chief within the Fire Department; and

**WHEREAS**, Jon Paul Campbell will continue to receive the additional amount of \$1,000.00 per month in additional to his current Deputy Chief salary to be paid from the EMS/Fire Fund (2193) until which point the Fire Chief has returned to full duty; and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio that they hereby approve JonPaul Campbell returning to Deputy Chief and receiving the additional pay until the Fire Chief returns to full duty.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 27<sup>th</sup> day of February, 2024.

Signed:	_____	"YEA"
	_____	"YEA"
	_____	"YEA"
Attest:	_____	Chief Fiscal Officer

End of minutes.